

3/1/18 meeting minutes recorded by Amanda Brunton, Corresponding Secretary

Board members: Carla Buxton, President; Kerri Biesenkamp, VP; Melissa Hosack, Treasurer; Amanda Brunton, Corresponding Secretary; Brittany Enders, VP of Fundraising and Promotions (all present)  
Colleen Jesko, Recording Secretary (absent)

Meeting was called order and all in attendance were welcomed by President Carla Buxton at 2:04pm at the Independence Township Community building.

Presidents report (Carla) – no new business

Treasurers report (Melissa) - \$27,294.41 which is about \$10,000 more than where we were last year however most field trip money hasn't been taken out yet.

A motion to approve the Treasurers Report and the February meeting minutes was made by Ashley Franz and 2<sup>nd</sup> by Bree Malackanich. Motion carried.

#### Committee Reports

Fundraising was discussed by Brittany Enders. She held a meeting Tuesday Feb 27<sup>th</sup> 2018 and she reminded members that we needed to make \$25,000 this year so that is why we have so many fundraisers. Next year it was decided that the fundraisers would be 2 paint nights with one starting in September. Night at the Races will be in October. A cookie and Joe Corbi pizza sale in November. A Freezer raffle in the spring 2019 BBQ themed. A hoagie sale in December or January. No fundraiser in May. She is also asking for suggestions for fundraisers for the following school year 2019/2020. Ideas mentioned were candle sale and candy sale. Kerri Biesenkamp added that the guy with Joe Corbis will come to a meeting to talk to us about the fundraiser. Race for education was also discussed as a possible fundraiser for next year or the following year. Touch a truck fundraiser was also discussed for the following 2020/2021 year.

Box tops were discussed by Carla Buxton. The current contest ends March 31<sup>st</sup> 2018 so send in your box tops soon. Currently in the lead is for the lower hall Mrs. Sittig's class with 1,143 and Ms. Beck's class in the upper hall with 444.

Kindergarten registration was discussed by Carla Buxton and Mr Kartychak. Registration and screening will both take place on March 21<sup>st</sup> 2018. Bree Malackanich has volunteered to work the whole day. We are in need of 1 or 2 more helpers. Camille Houy volunteered to work the am and Cortney Hall volunteered to work the pm. Online registration is open and there is also paper registration that can be received from Ms. Nancy in the office. It is important to register asap so the school knows how many incoming students we will have. Pass the word to any families with kindergarteners needing to register and also remind them that the kids need to be present this day because it will be registration AND screening. The need to plan to be there for at least an hour total.

Dance recap from Carla Buxton. It went well with 70 families present. We sold 90 squishes and more have been reordered. We also sold \$44 in smencils. It was discussed that for another day we may add a STEM type event at the same time.

Science Extravaganza – moving along with plans. It will be on Friday April 6<sup>th</sup>. It was added that if anyone has any family members who would be able to come and present a science related station to let Carla or Colleen know.

Paint night was discussed by Bree Malackanich. It will be on Friday April 20<sup>th</sup> 7-9pm at the Raccoon Fire Hall. There has been a fb event created and will be sending flyers home with students

soon. We need to RSVP with what craft you want to do prior to the event. The craft for this one is a wooden design, 2 sizes ranging from \$35-\$45.

Book fair recap was discussed by Kerri Biesenkamp. There was \$2700 in sales which is down 8% from last time. We made \$1300 profit. 234 free books were given out and 468 total sold. The next book fair will be May 8<sup>th</sup>-10<sup>th</sup> and there will be a BOGO special. Kerri is also looking for a co-chairperson to learn the book fair to be able to take over after Kerri leaves the school.

Craft Night was discussed by Kerri Biesenkamp. It will be on April 26<sup>th</sup> from 6-7:30pm. She is planning different craft stations. She has giveaways planned and is looking for help. The event will take place in the gym.

Teacher appreciation was discussed by Kerri Biesenkamp. Tammy Holland and Kerri are planning a luncheon with food from Harolds on May 3<sup>rd</sup> during the week of teacher appreciation. Kerri is looking in to gifts for the teachers and raffle donations.

Indy Day was discussed by Amanda Brunton. She is planning a similar event to last years where the classes will move around to different game stations and collect points for winning games. The student with the most points in each class will win a monetary gift card for places such as a book store, toy store etc. and all the students participating will receive something small such as free Wendy's frosty coupon etc. We will utilize some of the same games as last year and incorporate some new ones as well.

#### New Business

PSSA's – was discussed by assistant principal Mr. Kartychak and Carla Buxton. They have shortened the test with 3<sup>rd</sup> grade having 5 days and 4<sup>th</sup> grade having 7days. He needs to get the dates. Specials for those days will be adjusted according to the schedule of testing. It was discussed to use money from our all school budget to buy snacks for the kids. It was voted all in favor to use the money. Jenny Theiroff will speak with the 3<sup>rd</sup> grade teachers as to what to get and Camille Houy will speak with the 4<sup>th</sup> grade teachers as to what they would like.

Principals report – Mr. Kartychak spoke about school safety with the recent events happening in our country. They having been thinking about and making changes to after school activities in regards to safety for example only having one door to enter and leave from. Also, being more aware of procedures such as fire drills for staff and also visitors in the building. Dr Miller wrote a letter that is available on the school website in reference to our school district school safety. There are some safety issues that will be going to the school board by the end of the year to be discussed. Our teachers have all been trained in the ALICE training. This stands for Alert Lockdown Inform Counter and Evacuate. They will be doing a drill with each classroom with age appropriate training. For example, the K-2 will be read a book "I'm not scared I'm prepared" that is age appropriate for them. The 3<sup>rd</sup> and 4<sup>th</sup> grades will be talked with about it because the book is not on their level as it is with the K-2. They do have mandatory fire drills once a month. There will also be evacuation and lockdown drill coming soon. Mr. Kartychak wanted to stress that the school building is secure at all times. They also have "flip charts" for emergency procedures for when there are substitute teachers in the building. Mr. Kartychak answered all questions asked. He also wanted to announce that the next students of the month will be Claire Gruber and Braddock Nelson. The date of school starting next year will be discussed and planned at the next school board meeting. A concern about the lunchtime snacks was asked by Camille Houy and she was directed to the food coordinator by Mr Kartychak.

#### Calendar of Events

3/6 Story walk 6-8pm

3/21 Kindergarten registration

3/22 AR night 6-7:30pm

3/23 End of the 9 weeks, ½ day of school at 12:15pm, parent teacher conferences, pool party for 4<sup>th</sup> grade send off fundraiser at Jr High  
3/28 Mad Science Assembly 2pm

4/5 Next PTA meeting 2pm Indy Community building  
4/6 Science Extravaganza

The meeting was adjourned by Cortney Hall and 2<sup>nd</sup> by Ashley Franz.